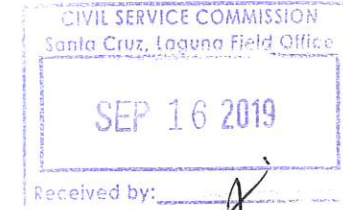


Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines
CGO BIÑAN, LAGUNA
Request for Publication of Vacant Positions



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CGO BIÑAN, LAGUNA in the CSC website:

Jenny Anne B. Sarmiento
JENNY ANNE B. SARMIENTO

Date: September 16, 2019

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ENVIRONMENTAL MANAGEMENT SPECIALIST I	783	11	20,754	Bachelor's Degree Relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility	N/A	OFFICE OF THE CITY ENVIRONMENTAL AND NATURAL RESOURCES OFFICER
2	DRAFTSMAN I	524	6	14,847	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None required	None required	MC No. 10, s. 2013 - Cat. II	N/A	OFFICE OF THE CITY ENGINEER

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 30, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture and Work Experience Sheet (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (except for applicants without working experience);

3. Authenticated copy of certificate of eligibility/rating/license (except for positions without eligibility requirement);
4. Photocopy of Transcript of Records; and
5. Photocopy of valid NBI Clearance

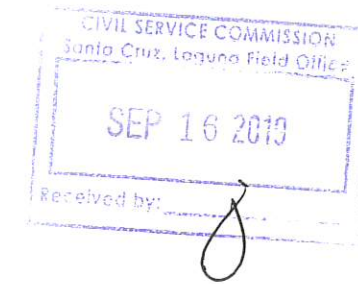
QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Jenny Arne B. Sarmiento

Head, City Human Resource Development Office

Ergy. Zapote, Biñan City, Laguna

cityhrd.binan.recruitment@gmail.com



APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

THERE ARE NO EXPRESS LANES IN RECRUITMENT, WE SHALL CONTACT YOU AFTER WE HAVE VERIFIED AND VALIDATED THE SUBMITTED DOCUMENTS.

EXAMINATION OF QUALIFIED APPLICANTS IS ON October 8, 2019.

"The City Government of Binan is an equal opportunity employer. All applications are decided on the applicants' qualifications, merit, fitness to the position applied for. CGO Binan does not tolerate discrimination based on race, religion, color, sex, gender identity, sexual orientation, age, non-disqualifying physical or mental disability, national origin, or any other basis covered by applicable laws."