

Republic of the Philippines
CITY GOVERNMENT OF BIÑAN
Request for Publication of Vacant Positions

To: **CIVIL SERVICE COMMISSION (CSC)**

This is to request publication of the following vacant positions of City Government of Biñan in the CSC website:

Atty.  Walfredo R. Dimaguila, Jr.

Date: JUN 29 2018

No.	Position Title	Plantilla Item No	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (If applicable)	
1	MEDICAL OFFICER II	447	SG 18	Php 457,020.00	Doctor of Medicine	None required	None required	RA 1080	n/a	OFFICE OF THE CITY HEALTH OFFICER
2	BARANGAY HEALTH AIDE	464	SG 4	Php 152,088.00	High School Graduate	None required	None required	None required (MC 11, s.96 - Cat. III)	n/a	OFFICE OF THE CITY HEALTH OFFICER
3	LABORER II	613	SG 3	Php 142,968.00	Must able to read and write	None required	None required	None required (MC 11, s.96 - Cat. III)	n/a	CITY GENERAL SERVICES OFFICE
4	CLERK I	807	SG 3	Php 142,968.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility	n/a	OFFICE OF THE CITY VETERINARIAN
5	HUMAN RESOURCE MANAGEMENT OFFICER I	506	SG 11	Php 242,148.00	Bachelor's degree	None required	None required	Career Service (Professional) Second Level Eligibility	n/a	HUMAN RESOURCES DEVELOPMENT OFFICE
6	AGRICULTURAL TECHNOLOGIST I	685	SG 10	Php 224,616.00	Bachelor's degree relevant to the job	None required	None required	RA 1080	n/a	CITY AGRICULTURE OFFICE
7	YOUTH DEVELOPMENT ASSISTANT I	938	SG 5	Php 161,772.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility	n/a	CITY YOUTH AND SPORTS DEVELOPMENT OFFICE
8	ENGINEER II	155	SG 16	Php 381,180.00	Bachelor's degree in Engineering relevant to the job	1 year of relevant experience	4 hours of relevant training	RA 1080	n/a	OFFICE OF THE CITY MAYOR
9	NURSE I	114	SG 11	Php 242,148.00	Bachelor of Science in Nursing	None required	None required	RA 1080	n/a	OSPITAL NG BIÑAN

10	UTILITY WORKER I	221, 266	SG 1	Php 126,120.00	Must able to read and write	None required	None required	None required (MC 11, s.96 - Cat. III)	n/a	OFFICE OF THE CITY VICE MAYOR
11	COMPUTER FILE LIBRARIAN I	492	SG 8	Php 195,384.00	Bachelor's degree	None required	None required	Career Service (Professional) Second Level Eligibility	n/a	CITY CIVIL REGISTRAR OFFICE
12	ANIMAL KEEPER I	819	SG 4	Php 152,088.00	Must able to read and write	None required	None required	None required (MC 11, s.96 - Cat. III)	n/a	OFFICE OF THE CITY VETERINARIAN
13	UTILITY WORKER II	657	SG 3	Php 142,968.00	Must able to read and write	None required	None required	None required (MC 11, s.96 - Cat. III)	n/a	GENERAL SERVICES OFFICE
14	HUMAN RESOURCE MANAGEMENT ASSISTANT I	508	SG 8	Php 195,384.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	n/a	HUMAN RESOURCES DEVELOPMENT OFFICE
15	CITY GOVERNMENT ASSISTANT DEPARTMENT HEAD I	301	SG 23	Php 787,248.00	Bachelor's degree	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility	n/a	CITY PLANNING AND DEVELOPMENT OFFICE
16	ADMINISTRATIVE OFFICER IV	251	SG 22	Php 704,604.00	Bachelor's degree	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility	n/a	OFFICE OF THE CITY VICE MAYOR
	<i>*nothing follows*</i>									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **JUL 30 2018**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility / rating/ license, and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier / email their application to:

Atty. Walfredo R. Dimaguila, Jr. (City Mayor)

Thru: City Human Resource Development Office

City Government of Biñan

Brgy. Zapote Biñan Laguna

cityhrd.binan.recruitment@gmail.com

PERSONS WITH DISABILITIES ARE ENCOURAGED TO APPLY.

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.