

Republic of the Philippines
CITY GOVERNMENT OF BIÑAN
Request for Publication of Vacant Positions

To: **CIVIL SERVICE COMMISSION (CSC)**

This is to request publication of the following vacant positions of City Government of Biñan in the CSC website:

Atty. Walfredo R. Dimaguila, Jr.

Date: APR 10 2018

No.	Position Title	Plantilla Item No	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (If applicable)	
1	MESSENGER	533	SG 2	Php 134, 400.00	Elementary School Graduate	None required	None required	None required	n/a	CHRD
2	LICENSING OFFICER I	857	SG 11	Php 242,148.00	Bachelor's Degree	None required	None required	Career Service (Professional), Second Level Eligibility	n/a	BPLO
3	SOCIAL WELFARE OFFICER I (2)	743, 744, 80, 81, & 82	SG 11	Php 242,148.00	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional), Second Level Eligibility	n/a	CSWD
4	LABORATORY AIDE I	82	SG 2	Php 134, 400.00	Elementary School Graduate	None required	None required	None required	n/a	ONB
	nothing follows									

Interested and qualified applicants should signify their interest in writing . Attach the following documents to the application letter and send to the address below not later than APR 30 2018

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility / rating/ license, and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier / email their application to:

Atty. Walfredo R. Dimaguila, Jr. (City Mayor)

Thru: City Human Resource Development Office

City Government of Biñan

Brgy. Zapote Biñan Laguna

cityhrd.binan.recruitment@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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1	DRIVER I	896	SG 3	Php 142,968.00	Elementary School Graduate	None required	None required	Professional Driver's License	n/a	DRRMO
2	CLERK I	886	SG 3	Php 142,968.00	Competition of two years studies	None required	None required	CSC Sub-Professional	n/a	DRRMO
	nothing follows									

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1	ASSESSMENT CLERK III (2)	397,398	SG 9	Php 209,676.00	Completion of two years studies in college	4 hours of relevant training	1 year relevant experience	None required	n/a	OFFICE OF THE CITY ASSESSOR
2	DAY CARE WORKER I	747	SG 6	Php 172,080.00	High school graduate	None required	None required	None required	n/a	CITY SOCIAL WELFARE DEVT OFFICE
	Nothing follows									

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