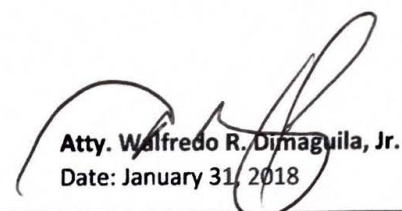


Republic of the Philippines
CITY GOVERNMENT OF BIÑAN
Request for Publication of Vacant Positions

To: **CIVIL SERVICE COMMISSION (CSC)**

This is to request publication of the following vacant positions of City Government of Biñan in the CSC website:


Atty. Walfredo R. Dimaguila, Jr.
Date: January 31, 2018

No.	Position Title	Plantilla Item No	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (If applicable)	
1	MESSENGER	315	SG 2	Php 134,400.00	Elementary School Graduate	None required	None required	None required	n/a	OFFICE OF THE CPDC
2	REVENUE COLLECTION CLERK 1	372	SG 5	Php 161,772.00	Completion of two years studies in college	None required	None required	None required <small>Career Service</small> Professional (Sub-professional) / First Level Eligibility	n/a	OFFICE OF THE CITY TREASURER

Interested and qualified applicants should signify their interest in writing . Attach the following documents to the application letter and send to the address below not later than **FEBRUARY 28, 2018** .

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility / rating/ license, and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier / email their application to:

Atty. Walfredo R. Dimaguila, Jr. (City Mayor)
Thru: City Human Resource Development Office
City Government of Biñan
Brgy. Zapote Biñan Laguna
cityhrd.binan.recruitment@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.