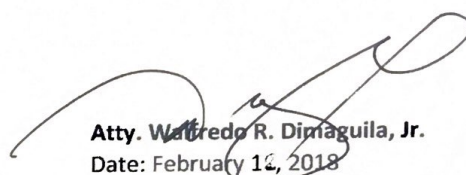


Republic of the Philippines
CITY GOVERNMENT OF BIÑAN
Request for Publication of Vacant Positions

To: **CIVIL SERVICE COMMISSION (CSC)**

This is to request publication of the following vacant positions of City Government of Biñan in the CSC website:


Atty. Walfredo R. Dimaguila, Jr.
Date: February 14, 2018

No.	Position Title	Plantilla Item No	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (If applicable)	
1	REPRODUCTION MACHINE OPERATOR I	326	SG 7	Php 183,048.00	Elementary School Graduate	None required	None required	None required	n/a	OFFICE OF THE CITY BUDGET OFFICER
2	BOOKBINDER III	327	SG 7	Php 183,048.00	Elementary School Graduate	None required	None required	None required	n/a	OFFICE OF THE CITY BUDGET OFFICER
3	DRIVER I	328	SG 3	Php 142,968.00	Elementary School Graduate	None required	None required	Professional Driver's License	n/a	OFFICE OF THE CITY BUDGET OFFICER
4	COMPUTER OPERATOR IV	329	SG 14	Php 317,928.00	Completion of two years studies in college or High School Graduate with relevant vocational / trade course	16 hours of relevant training	3 years relevant experience	Career Service (Subprofessional)	n/a	OFFICE OF THE CITY BUDGET OFFICER
5	INFORMATION SYSTEM ANALYST III	912	SG 19	Php 505,188.00	Bachelor's degree relevant to the job	8 hours of relevant training	2 years relevant experience	Career Service (Professional)	n/a	INFORMATION AND COMMUNICATIONS TECHNOLOGY OFFICE
	nothing follows									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **MAR 06 2018**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility / rating/ license, and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier / email their application to:

Atty. Walfredo R. Dimaguila, Jr. (City Mayor)
Thru: City Human Resource Development Office
City Government of Biñan
Brgy. Zapote Biñan Laguna
cityhrd.binan.recruitment@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.